

UNITED STATES GOVERNMENT

# Memorandum

TO : Acting Director of Training

DATE: 26 November 1965

FROM : Personnel Officer, OTR

SUBJECT: Weekly Activity Report #36

## I. SIGNIFICANT ITEMS:

None

## II. OTHER ITEMS:

### Career Board Meeting

A Career Board Meeting covering the Career Preference Outlines for personnel assigned to [ ] is scheduled for 2 December.

### Return to Duty

### Promotion

Due to an imminent Periodic Step Increase, the approved promotion of [ ] will be held until 19 December. This will result in an increase of about \$300 for [ ] who has been advised of this action.

### CT Staff Vacancies

OTR Personnel has prepared vacancy notices which will be circulated within the DDI and DDS for the three CT Staff

25 YEAR RE-REVIEW

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

25X1



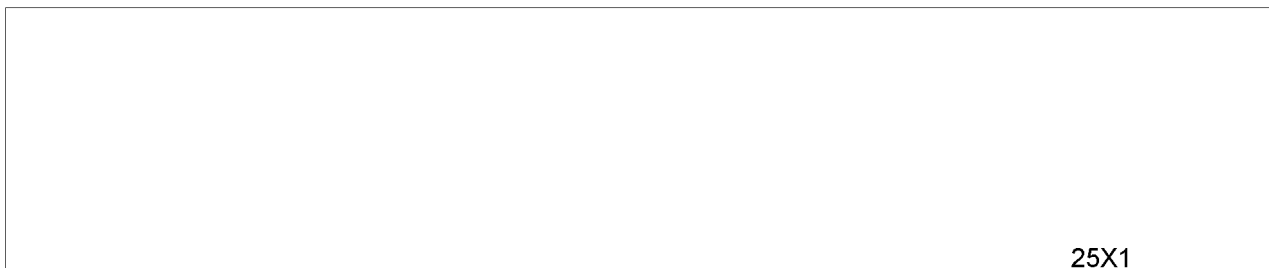
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Reassignments

1. OTR Personnel has begun negotiations with Commo Personnel concerning the details involved in the DTR's reassignment.

25X1 2. [ ] has been accepted for a [ ] reports assignment in 25X1  
25X1 [ ] She will TDY [ ] next Wednesday and begin Reports 25X1  
Requirements training in [ ] upon her return. Her PCS is scheduled for 25X1  
late December.

25X1 25X1 3. [ ] (DDS/CT) has accepted our offer to remain at  
[ ] as a [ ] Instructor for one year upon completion of 25X1  
25X1 his current [ ] Course. DDS Personnel has been advised.  
25X1



25X1

25X1 5. [ ] has been accepted by the [ ] Station vice  
25X1 [ ] He and his wife will process for a mid-January departure.

25X1 6. [ ] (MSOTP) was interviewed by SR Division on  
Friday, 19 November, and has accepted their offer. The Personnel Branch  
is attempting to replace Mary Ann as soon as possible since SR is most  
anxious to obtain her services.

Reassignment Possibility

25X1

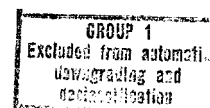
25X1 [ ] CS Panel D, interviewed [ ]  
last week relative to her interest in transferring to the DDP in the hope  
of accompanying her husband overseas as a staff employee. Pat's husband 25X1  
25X1 is [ ] who is presently enrolled in [ ]  
feels that she has made Pat understand why the DDP cannot (and, for her  
sake, should not) do anything until her husband's assignment is firm.

25X1



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25X1



25X1



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Career Service Swap

25X1

[redacted] has responded favorably to the overture to change his Service Designation and remain with the CT Staff. Formal negotiations have now begun to effect the six officer swap.

Marriage to an Alien

25X1

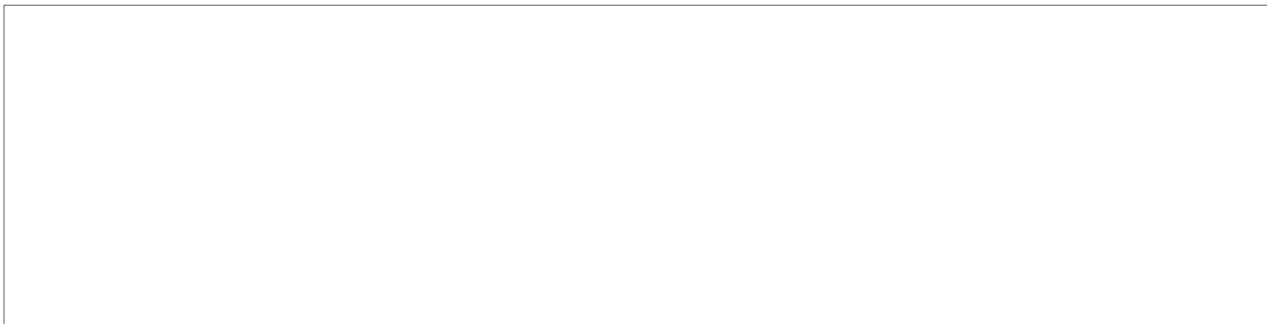
OTR Personnel has followed up with the Director of Personnel's Office concerning the Agency position on [redacted] continued employment after his marriage. The Director of Personnel's Office will expedite a decision. Meanwhile, [redacted] marriage is scheduled for about 1 January.

25X1

25X1

Requirement

25X1



Military Service

25X1

Being in the zone of military service selection, [redacted] has discussed the problem with OTR Personnel, MMPD and various military recruiters. As a result of his investigations, Jim has decided to join the Army National Guard Unit at Camp Simms in the District. After attachment to his Unit he would then go into active duty for a period of approximately six months. Upon returning to civilian life he would then complete his military obligation by attending weekly drills and two weeks of summer camp for a period of six years. If his application is accepted by this Unit, Jim expects to go into active duty in February or March. Efforts will be made to cover his absence by the assistance of clerical personnel already on duty and by a summer employee.

EOD

25X1

[redacted] GS-03 Clerk Typist, reported to OTR on Monday, 22 November, and has been assigned to RS/AIB.



25X1

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25X1



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25X1

Military Candidate



25X1

25X1

A recent military candidate, [redacted] has been turned down as a [redacted] candidate by [redacted]. [redacted] appears to be a broadly qualified individual who has recent Vietnam experience. However, during [redacted] consideration, [redacted] expressed a desire to consider this candidate for possible utilization in his activity. Based on [redacted] priority requirements, [redacted] officials deemed it appropriate to release the profile information to [redacted].

25X1

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Retirement

Nominations for participation in the CIA retirement program for certain DDP careerists have been completed and are now being sent to Clandestine Services Personnel for their action. Of this group [redacted] appear to [redacted] quality.

25X1

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25X1



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